

Outside Bodies Report

Appendix 1

Member Appointments

Body	Purpose/remit	Frequency of meetings	Member reps/Political Group	Adviser/Officer reps	LGA Activity
NHBC Governing Council	To maintain some contact with regard to building control regulation. It is the national forum for private building regulators to co-ordinate their activities.	Annually	Cllr Peter Kent (<i>Crewe & Nantwich BC</i>) (sub: Cllr Reg Smith (<i>Stevenage BC</i>) (Labour)) Cllr John Farrow (<i>Oxfordshire CC</i>) (Conservative)	None	Building Control
Cabinet Office National Steering Committee on Warning and Informing the Public (NSCWIP)	An independent advisory group on warning and informing the public, created in 1997, aiming to encourage improvements in the arrangements for warning members of the public of an imminent or actual threat to life, health or property and to inform them of the appropriate action to take. The organisation of the Steering Committee and its Sub-Groups was recently revised, with the majority of the work now conducted by three Sub-Groups. The Chairman of the Steering Group has advised that under the new arrangements, it would be more appropriate for the LGA's appointment to be made at officer, rather than member, level in future.	To meet once a year, probably in the Spring.	Cllr Reg Smith (<i>Stevenage BC</i>) (Labour) Cllr Pat O'Connor (<i>Lincolnshire C</i>) (Liberal Democrat)	None at present (LGA is currently represented on the NSCWIP Media Issues Sub-Group)	Civil Contingencies

Body	Purpose/remit	Frequency of meetings	Member reps/Political Group	Adviser/Officer reps	LGA Activity
<p>Local Authorities Radiation Network (LARnet) Board (serviced by IDeA on behalf of the local authority Associations (LAAs))</p>	<p>Set up in 1988 following Chernobyl, membership of LARnet is open to all local authorities. The Board's purpose is to:</p> <ul style="list-style-type: none"> ~ monitor radiation throughout Great Britain and maintain a National database ~ inform all members of the findings and supply information to DEFRA's Radiation Incident Monitoring Network (RIMNET) ~ maintain a technical advisory group, supported by <ul style="list-style-type: none"> a nationally recognised technical contractor, to advise on all radiation issues and their impact on local authorities ~ train members on the use of equipment needed to <ul style="list-style-type: none"> monitor radiation, the interpretation of data and the significance to the local population ~ maintain an Emergency Radiological Handbook providing practical information and help for 	<p>Quarterly Last: 09/09/04 Next: 23/11/04</p>	<p>Cllr Ann Stribley (<i>Poole BC</i>) (Conservative) (Cllr Stribley agreed in May 04 to fill this vacancy pro tem)</p>	<p>Paul Read, LGA Consultant (Paul Read is co-opted on a personal basis following 13 years as Met Authorities Chief Officer representative. On his retirement at the end of November 2004, this Officer seat on the board will pass to the LGA lead adviser in this field.)</p>	<p>Civil Contingencies</p>

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	<p>emergency planning and to cope with an incident.</p> <p>The Board has expressed itself very keen to re-engage with all of the LAAs at member level. There is concern that whilst membership of LARnet appears to be falling off, central Government appears to accord a high priority to the need to maintain RIMNET by funding a new third version of the technology that supports the network.</p>				
<p>HSE Advisory Committee on Dangerous Substances (ACDS)</p>	<p>To put forward a local government perspective regarding Dangerous Substances. Nominated LGA Members and officers are invited to the Committee only after submitting a CV to the HSE.</p> <p>An important Forum and an enabler in the new memorandum of understanding between the LGA and HSE.</p>	<p>Bi-annually Last: 24/02/04 Next: 23/11/04</p>	<p>Cllr Barbara Mawer (<i>Warrington BC</i>) (Liberal Democrat) Cllr Andy Sutton (<i>Isle of Wight Council</i>) (Conservative)</p>	<p>Ian Shuttleworth, Derbyshire CC</p>	<p>Civil Contingencies Health and Safety</p>
<p>Home Office Vehicle Crime Reduction Board</p>	<p>The Home Office group looks at a range of issues concerning the reduction of vehicle crime including:</p> <ul style="list-style-type: none"> ~ Raising public awareness ~ Improving security on new and used vehicles ~ Improving car park security ~ Reducing the incentive to steal vehicles ~ Introducing new industry (motor salvage and number plate) regulation ~ Tightening vehicle registration ~ Engaging key delivery agents 	<p>Bi-monthly</p>	<p>Cllr Coleen Fletcher (<i>Coventry City Council</i>) (Labour)</p>	<p>Sarah Doolan, Coventry City Council</p>	<p>Community Safety</p>

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	<ul style="list-style-type: none"> ~ Engaging the police ~ Engaging local partnerships 				
Prime Ministers (Stocktake) Crime Reduction Group	A Prime Ministerial level meeting held with key stakeholders, including police, local authorities, Crown Prosecution Service and Home Office, on high profile issues relating to crime and drugs. The agenda is set by No 10 and supported by the Prime Ministers Delivery Unit.	Usually every 6-8 weeks Last: 15/06/04 Next: TBC	Cllr Jeremy Beecham (<i>Newcastle upon Tyne City Council</i>) (Labour) Substituted By Cllr Chris Clarke (<i>Somerset CC</i>) (Liberal Democrat)	None	Community Safety
Alcohol Related Violence - PM's Ministerial Working Group	To look at whether any additional measures are required to effectively clamp down on those responsible for alcohol-fuelled disorder, particularly in city centres. This group includes representatives from the police and interested organisations.	Last: 12/07/04 Next: 23/11/04 (the 5 th and final meeting of the group)	Cllr Chris Clarke (<i>Somerset CC</i>) (Liberal Democrat)	None	Community Safety
Home Office Prolific and Priority Offenders Programme	The Board is chaired by Leigh Lewis and supported by the Crime Reduction Delivery Board. Membership includes ACPO, APA, LGA, HO and	Monthly Last: 12/10/04	Cllr Chris Clarke (<i>Somerset CC</i>) (Liberal Democrat)	None	Community Safety

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Board	<p>other key government departments. The terms of reference of the Board are to:</p> <ul style="list-style-type: none"> • Provide strategic leadership for the Prolific and Priority Offenders Programme, championing the Programme with all key stakeholders and Ministers • Be accountable to the Crime Reduction Delivery Board for the Implementation of the Programme • Drive forward and monitor the progress of the development and implementation of the Programme against identified milestones • Ensure that risks are clearly identified and actively managed • Take proactive steps to identify and take corrective action when blockages arise • Consider the migration of the existing Persistent Offender Scheme programmes and make recommendations to the NCJB <p>The Board feeds upwards through the Crime Reduction Delivery Board and the National Criminal Justice Board, to the Ministerial Committee for Crime Reduction and the Prime Minister's Crime Reduction Group</p>	Next: tbc			
APA Community Leadership Group	To develop, promote, review and monitor APA policies relating to local leadership, including policing priorities, style, etc: partnerships;	3 or 4 times per year	Vacancy (Labour) (previous appointee - Cllr Richard Grant	Peter Nash, LGA	Community Safety

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	community representation and consultation; and to provide support to police authorities in these areas.	Last: 21/09/04 Next: 08/12/04	<i>(Warwickshire CC)</i> as Chair of Community Safety Panel)		
British Board of Film Classification (BBFC) Video Consultative Committee	<p>Consultative group giving advice to the BBFC on grey areas in the classification of films and videos.</p> <p>There are 4 local government representatives – 1 each from the WLGA, CoSLA, NILGA and LGA.</p> <p>The primary role of the local government representatives is to reflect the views of the general public. At the last meeting, the revised guidelines to the industry were considered, and LGA suggestions accepted.</p>	3 or 4 per year Last: 14/10/04 Next: 10/02/05	Cllr Peter Kent (<i>Crewe & Nantwich BC</i>) (Labour)	None	Entertainment/ Alcohol licensing
HSE/LACORS LA/HSE Strategic Steering Group	<p>The Steering Group oversees the new HSE/LA strategic programme which envisages a significant change in how HSE and LAs work together. The HSC has asked HSE and LAs to establish together a Strategic Programme that will over the next 15–18 months develop and deliver the detailed arrangements for working together in an effective partnership.</p> <p>The Steering Group has members from the Commission and Elected Member nominees from LGA, WLGA and COSLA.</p>	3 or 4 times per year Last: 19/07/04 Next: 14/12/04	<p>Cllr Peter Kent (<i>Crewe & Nantwich BC</i>) (Labour)</p> <p>Cllr Andy Sutton (<i>Isle of Wight Council</i>) (Conservative)</p> <p>Cllr Caroline Seymour (<i>Hambledon DC</i>) (Liberal Democrat)</p> <p>Cllr Graham Brown (<i>Powys CC</i>) (Independent)</p>	Trish O’Flynn, LGA Nick Clack, LACORS	Health and Safety

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<p>ROSPA National Water Safety Forum (formerly committee)</p>	<p>To advise on technical aspects of Sea and Inland Waterway safety issues.</p> <p>Due to the technical nature of this Forum it may be best suited to an officer to attend and not an elected member.</p>	<p>3 times per year</p>	<p>Cllr Andy Sutton (<i>Isle of Wight Council</i>) (Conservative)</p>	<p>None</p>	<p>Health and Safety</p>
<p>HSC Construction Industry Advisory Committee (CONIAC)</p>	<p>CONIAC provides expert assistance to the Commission and is a major route for the HSC/E to consult with the construction industry and for the industry to draw attention to issues of concern. CoSLA is also represented. The role of the LA representatives is to:</p> <ul style="list-style-type: none"> ~ exercise influence and leadership and speak authoritatively for the local authority sector ~ play an active part in developing a strategy that will <ul style="list-style-type: none"> assist the industry in achieving the challenging ‘Revitalising Health and Safety’ targets it has set ~ act as a champion to bring about change and support the strategy’s delivery in the LA sector. <p>After its first three year term the Committee was</p>	<p>3 times per year.</p>	<p>Cllr Peter Kent (<i>Crewe & Nantwich BC</i>) (Labour) (reappointed for a second term in April 04 by the Director-General of Health and Safety (on submission of a CV) – the appointment runs until December 08.)</p>	<p>None</p>	<p>Health and Safety Building Control</p>

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	reviewed and reconstituted early in 2004 for a further 5 year term.				
Advisory Committee on Protection of the Sea (ACOPS) – Annual General Meeting	<p>ACOPS promotes and implements strategies for the sustainable development of the coastal and marine environment, through scientific, legal and policy research, advisory and public awareness activities, and development of project proposals for Partnership Conferences of all stakeholders.</p> <p>The current appointee (appointed May 04) will not have attended an AGM as yet but the report back from the previous appointee was that there was no real opportunity at the meeting for any input or even proper discussion.</p>	Annually	Cllr Stuart Hughes (<i>Devon CC</i>) (Conservative)	None (Mike Ashley, Director, LGIB, is also invited to the AGM.)	Pollution Prevention Control
Royal Society for the Prevention of Accidents (RoSPA) National Home and Leisure Safety Committee	An advisory committee to RoSPA, comprising a broad cross-section of home and leisure safety interests, including representatives from government departments, Regional Home and Leisure Safety Councils the Chartered Institute of Environmental Health and charities such as Age Concern. Its aim is to reduce the number and severity of accidents in and around the home.	3 times per year Last: 29/09/04	Vacancy (Labour) Cllr Pat O'Connor (<i>Lincolnshire CC</i>) (Liberal Democrat)	None	Trading Standards
DTI Ministerial Advisory Group on Consumer Issues	<p>High level group, providing advice to the Minister on consumer issues.</p> <p>The previous appointee considered the meetings</p>	Has not met for several	Vacancy (Labour)	Derek Allen, LACORS (invited in his own right,	Trading Standards

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	<p>very valuable. However, the Group fell into abeyance following a change of Minister, a few years ago. LGA has made enquiries as to when it might reconvene but has received no definite answer.</p>	<p>years</p>		<p>not appointed by LGA)</p>	
<p>DTI Trading Standards Qualification Council (TSQC)</p>	<p>The awarding body for the Trading Standards Institute (TSI), working closely with LACORS, TSI, DTI, IDeA, EO and awarding Universities.</p> <p>In 2004, TSQC has been developing new means to deliver trading standards recruits into the profession, with emphasis on a core module and distance learning modules to fast track new recruits. Partnership working with TSI has proved very effective culminating in their Annual Conference approving the new methodology of entry into the profession. DTI is still keen to develop a Public Protection degree so TSQC may well need to look at its role in this area.</p>	<p>Quarterly Last: July 2004 Next: Dec 2004</p>	<p>Cllr Andy Sutton <i>(Isle of Wight Council)</i> (Conservative) Cllr Graham Brown <i>(Powys CC)</i> (Independent)</p>	<p>Wendy Martin, LACORS</p>	<p>Trading Standards</p>

Officer Appointments

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
ODPM Building Regulations Advisory Council	<p>BRAC is an advisory non-departmental public body. The purpose is to advise the government on the power to make Building Regulations and to advise on any changes to the Building Regulations, both technical and procedural</p> <p>The membership of the group consists of a range of professions across the construction industry to provide a comprehensive and balanced mix of technical, legal, administrative and academic advice. There are a number of observers within BRAC, representing bodies such as LGA, CIC, BBA etc who, whilst able to participate in debates and working parties, have no voting rights.</p> <p>Working groups are set up for each proposed change to legislation, the group reports back to main BRAC for approval of actions proposed, direction and for information.</p>	<p>5 times per year</p> <p>Last: 06/10/04</p> <p>Next: 15/12/04</p>	Alison Pipes, Wycombe DC	Building Control
ODPM Building Control Performance Standards Advisory Group	<p>The group was established in order to provide common standards across both public and private providers of the building regulation service</p> <p>The group was formulated in July 1998 by the DETR (now Office of the Deputy Prime Minister) to undertake this task.</p>	<p>3-4 times per year</p> <p>Last: 05/10/04</p> <p>Next: 08/02/04</p>	Tony Hough, Manchester City	Building Control
Cabinet Office Quadripartite meeting	<p>Comprises representatives of the Cabinet Office's Civil Contingencies Secretariat (CCS), LGA, SOLACE and the Emergency Planning Society. Provides a forum for exchange of information / raising issues of concern on current civil</p>	Quarterly	<p>Paul Read, LGA Consultant</p> <p>Tom Griffin, LGA Consultant</p> <p>Ian Shuttleworth, Derbyshire CC</p>	Civil Contingencies

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
	contingencies issues		LGA Secretariat	
Cabinet Office Civil Contingencies Bill (CCB) High Level Policy Steering Group	<p>To ensure strategic stakeholder consultation and involvement in all stages of the proposed Civil Contingencies Act. The last meeting provided updates on and discussion of:</p> <ul style="list-style-type: none"> ~ Parliamentary progress of the Bill ~ the programme of work on the supporting Regulations and Guidance ~ funding issues ~ the Regional Resilience work programme ~ the emergency Powers work programme ~ progress with concordats for the Devolved Administrations <p>The Group has a Regulations and Guidance Sub-Group and 6 Working Groups - into 5 of which LGA has an input on the areas indicated below, (NB. Cabinet Office has indicated its intention to reconstitute the Steering Group once the Act's provisions come into force, to maintain the link between CCS and stakeholders.)</p>	Usually quarterly Last: 02/11/04 Next: Feb 2005	Tom Griffin, LGA Consultant (Sub: Ian Shuttleworth, Derbyshire CC)	Civil Contingencies
CCB Regulations and Guidance Sub-Group	To co-ordinate the formulation of draft Regulations and Guidance, and to approve the consultation programme.	As required Last: 06/07/04 Next: TBC	Tom Griffin, LGA Consultant (Sub: Ian Shuttleworth, Derbyshire CC)	Civil Contingencies
CCB Working Group on Risk Assessment	Set up to advise on the drafting of the relevant chapter(s) of the supporting guidance	Last met c. Oct 04 - to be reconstituted in	Richard Davies, Leeds City	Civil Contingencies

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
		next few months		
CCB Working Group on Business Continuity Promotion and Planning	As above	As above	Val Bowman, Tyne & Wear FCDA	Civil Contingencies
CCB Working Group on Emergency Planning	As above	As above	Patrick Cunningham, County Durham and Darlington	Civil Contingencies
CCB Working Group on Co-operation and Information Sharing	As above	As above	Ian Shuttleworth, Derbyshire CC Don Norris, Flintshire CC David Kerry, LB Hounslow Norman Davey, Manchester City	Civil Contingencies
CCB Working Group on Monitoring and Audit	To consider what arrangements will be put in place to monitor and audit compliance with the duties to be imposed by the Civil Contingencies Bill.	Has not yet met	Tom Griffin, LGA Consultant	Civil Contingencies
The Government's Capabilities Programme, overseen by the Cabinet Office's Civil Contingencies Secretariat, has identified 17 workstreams, lead by relevant government departments, with LGA either currently, or expecting to be, represented on many of the relevant sub-groups:				
Capabilities Programme – CCS Regional Resilience Sub Group	Aim: to ensure that the current state of resilience in each of the English regions is fully understood; to identify gaps in resilience; and to put work plans in place to ensure that such gaps are filled; to identify roles and responsibilities of the regional tier.	Has met once (2003)	Tom Griffin, LGA Consultant	Civil Contingencies
Capabilities Programme	Strategic group with Home Office lead bringing together all	Usually quarterly	Paul Read, LGA Consultant	Civil

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<p>- Home Office (HO) CBRN (Chemical, Biological, Radiological and Nuclear) Resilience Programme</p> <p>- Partners Delivery Forum</p>	<p>agencies with a perceived role in response to a non-conventional terrorist attack. The Forum was set up to ensure that all organisations that need to prepare for or respond to any CBRN incident have a forum to share their latest information and concerns and to hear about and comment on central Government work to enhance CBRN resilience. Most items are classified, local authorities responsibilities are consequence rather than incident management, but Home Office requested LGA representative with appropriate clearance. A national conference is being organised (probably to take place in the New Year). 20 reserved places for LGA elected members have been requested.</p>	<p>Last: 10/05/04 Next: 09/12/04</p>	<p>(until others receive relevant security clearance)</p>	<p>Contingencies</p>
<p>Capabilities Programme</p> <p>- HO CBRN Communications Sub Group</p>	<p>Aim to look at cross-government communications issues relating to CBRN</p>	<p>Expected to be quarterly First: April 04</p>	<p>Richard Davies, Leeds City</p>	<p>Civil Contingencies</p>
<p>Capabilities Programme</p> <p>- HO CBRN Voluntary Sector Sub-Group</p>	<p>The aim of the group is to identify and maximise the voluntary sector contribution to UK civil protection arrangements. Membership of the sub group includes strategic representatives from key organisations involved in emergency planning and response in UK, including national/UK voluntary agencies.</p>	<p>Usually quarterly, prior to Partners Delivery Forum first: 29.6.04 next: tba</p>	<p>Chris James, West Sussex CC</p>	<p>Civil Contingencies</p>
<p>Capabilities Programme</p> <p>- HO CBRN National Tacticians Forum</p>	<p>The LGA nominated representative is still awaiting the relevant level of security clearance to enable him to attend the Forum.</p>	<p>Unknown at present</p>	<p>Ian Shuttleworth, Derbyshire CC</p>	<p>Civil Contingencies</p>
<p>Capabilities Programme</p> <p>- ODPM lead - CBRN</p>	<p>Ad hoc working group to advise on the drafting of guidance on the decontamination of buildings and infrastructure exposed to</p>	<p>Not met since guidance was</p>	<p>Paul Read, LGA Consultant</p>	<p>Civil Contingencies</p>

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Decontamination of Buildings	CBRN substances or material	issued. Further meetings tba		
Capabilities Programme – Defra lead – CBRN Decontamination of the Environment	Ad hoc working group to advise on the drafting of guidance on the decontamination of the open environment exposed to CBRN substances or material	Has not met since guidance was issued. Further meetings tba	Paul Read, LGA Consultant	Civil Contingencies
Capabilities Programme – HO lead – Decontamination of People	Ad hoc working group to advise on the drafting of guidance on the decontamination of people exposed to CBRN substances or material	Has not met since guidance was issued. Further meetings tba	Paul Read, LGA Consultant	Civil Contingencies
Capabilities Programme – ODPM Site Clearance Board	Aim: to develop a generic template for the clearance of contaminated sites following a CBRN incident for adoption and adaptation at regional and local level, with the emphasis on the scope for the disposal of contaminated rubble. Comprises relevant government departments, LGA, ACPO, HSE, Fire Service, Environment Agency.	At least 2–3 times per year	Norman Davey, Manchester City (Sub: Chris James, West Sussex CC)	Civil Contingencies
Capabilities Programme – DoH lead – Infectious Diseases – Human	Aim: to build an effective capability to vaccinate and treat people as part of an emergency response to an infectious disease such as smallpox or a ‘flu epidemic	1 ad hoc exploratory meeting held September 03	Paul Read, LGA Consultant	Civil Contingencies
Capabilities Programme – Defra Exotic Disease Policy & Emergency Preparedness	Aim: to ensure that Defra and partners are prepared to respond to outbreaks of animal disease. Set up initially in response to 2001 foot and mouth disease outbreak, the group’s remit was expanded in 2003 to encompass other	Bi-annually Last: July Next: Jan 05	Mike Slaney, Stoke-on-Trent and Staffordshire Fire and Rescue Authority.	Civil Contingencies

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Programme Steering Group	potential outbreaks of exotic diseases in animals. The next meeting will discuss the effects of changes in the State Veterinary Service.			
Capabilities Programme: DoH lead – Mass Casualties	Aim: to build on current preparedness and response arrangements already in place for dealing with major incidents and mass casualty incidents through the establishment of appropriate UK doctrine and an associated operational framework for the NHS.	Not yet convened	Ian Shuttleworth, Derbyshire CC	Civil Contingencies
Capabilities Programme – HO lead – Mass Evacuation	Aim: to ensure UK-wide mass evacuation arrangements are in place in the event of a major disruption following a CBRN or other catastrophic incident.	Not currently meeting – some initial work done in 2003 but now put on hold until London-specific work finalised	Paul Read, LGA Consultant / Tom Griffin, LGA Consultant	Civil Contingencies
Capabilities Programme – Cabinet Office lead – Assessment of Risks and Consequences	Aim: to enhance the current capability of the centre to collect, assess and share across Government information concerning the likelihood and impact of challenges with the potential to disrupt UK life or the operation of UK Government	Not yet convened	Richard Davies, Leeds City	Civil Contingencies
Capabilities Programme – HO Mass Fatalities Working Group	Aim: to seek to ensure that the UK has a capacity to respond to disasters where the number of deaths is more than can be handled by public mortuaries. To build on published guidance	Monthly until end Jan 05 Last: 28/09/04	Paul Read, LGA Consultant	Civil Contingencies

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
	<p>by clarifying roles and responsibilities of responders – including local authorities. Four meetings looking at victim identification; procedures to adopt in a CBRN attack; location, management and equipping of temporary mortuaries; and a framework for national response LGA representation has particularly focused on funding and resource issues.</p>	<p>Next: 29/11/04</p>		
<p>ACPO Family Assistance Group</p>	<p>This group was established after an ACPO sponsored workshop at Bramshill. The membership includes, LGA, Disaster Action, BRCS and ADSS. The role is to develop a standard template that will give <i>Guidance for Responding to Humanitarian Needs Following</i> Disaster. The aim is to produce a standard for all main responding agencies to follow. Including various transport bodies. This will include elements for pre-training, plan writing and response, The ACPO chair has been in contact with the CCS to ensure they are up to speed with what the group is doing and where appropriate to suggest how guidance for the regulations can be developed.</p> <p>The document is becoming part of the work being undertaken by central government to update the relevant elements of the Dealing with Mass Fatalities Guidance and will be launched on 25/11/04.</p>	<p>Quarterly Last: 01/11/04 Next: TBA</p>	<p>Chris James, West Sussex CC</p>	<p>Civil Contingencies</p>

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Emergency Planning College Customer Board	The purpose of the board is to provide EPC and its key customer representatives with a formal means for the consideration of customer requirements, expectations and College performance. The board is chaired by the Head of Civil Contingencies Secretariat and the Chief Executive and Director of Business Services of the EPC also attend. Members of the board include ACPO, Ambulance Service, Red Cross, CFOA, Government departments and SOLACE.	Bi-annually Last: Apr 04 Next 9/11/04	David Atkinson, Chief Executive, York City	Civil Contingencies
Defra Radioactive Incident Monitoring Co-ordinating Committee (RIMCC)	Technical implementation Committee for the Government's national response plan for Nuclear Accidents Overseas. (Now also incorporates UK nuclear accidents) Membership consists of representatives from all Government departments with a role in response to nuclear accidents with one seat for local government. (LGA/COSLA/NILGA). Paul Read has undertaken this role since 1991.	Bi-annually Last: 26/02/04 Next: TBA	Paul Read, LGA Consultant	Civil Contingencies
NSCWIP Media Issues Sub-Group (supported and serviced by the Cabinet Office)	Includes representatives from terrestrial broadcasters (ITV & BBC) (and soon to include Sky) the Press Association, Environment Agency and local authorities. Looks at the effective use of the media through the whole range of radio, television, on line services including Ceefax, Teletext and websites. Plans should be developed by Public Information and Warning Partnerships such as Media Emergency Forums so as to maximise the capability to broadcast timely,	Quarterly	Richard Davies, Leeds City	Civil Contingencies

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	unambiguous and coordinated information to the population in the event of an emergency.			
Environment Agency Floodlines Warning Direct Project Team	Project is working to create a more resilient system of circulating flood warnings as required	5-6 times per year – due to finish May 05	Don Norris, Flintshire CC Robin Myshrall, North Yorkshire CC	Civil Contingencies
UK Voluntary Sector Forum (supported by CCS)	To address integrated emergency management matters and developments, with the overall aim to maximise the voluntary sector contribution to UK civil protection arrangements.	Has met twice. Last: Oct 03	Ian Shuttleworth, Derbyshire CC	Civil Contingencies
HSE ACDS – Major Hazards Sub-Committee	To advise ACDS on ways of securing the health and safety of people and protecting the environment from risks of major accidents arising in the course of manufacture, handling, storage and transport of dangerous substances, including by pipeline.	Bi-annually	Ian Shuttleworth, Derbyshire CC	Civil Contingencies Health and Safety
HSE COMAH (Control of Major Accident Hazards) and Pipelines Safety Emergency Planning Liaison Group	Practitioners' Group to discuss any problem areas identified in the operation of the two regimes.	6 monthly	Ian Shuttleworth, Derbyshire CC	Civil Contingencies Health and Safety
Capabilities Programme – Cabinet Office (Government Information and Communication Service (GICS) lead – Warning and Informing the Public	Aim: to educate the public about current and new threats without causing panic; to develop mechanisms to alert members of the public of the need to take action and to ensure that broadcasters can get timely, accurate and authoritative information to the public in the event of an incident. Local category 1 responders will have to establish a framework for warning and informing the public of the possibility of incidents (this links to the new duty under the Civil Contingencies Bill).	Not yet convened	tba	Civil Contingencies Bill

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HO Prolific and Priority Offenders Implementation Board	<p>The objectives of the Board are:</p> <ul style="list-style-type: none"> • To drive and develop the implementation programme for the Prolific and other Priority Offenders Strategy • To Identify the key issues and tasks, and set and monitor milestones for the strategy • To Provide a progress report on performance each month to the PPO Programme Board • To Establish, review and actively manage the risk register for the strategy. <p>The Group has a standing agenda which includes:</p> <ul style="list-style-type: none"> • An update on progress against milestones; • A snapshot of progress, including new challenges; • Issues log to flag unallocated work and/or gaps in the development programme; • Specific policy issues or programme development topics as required • Risk register. 	<p>Monthly Last: 25/10/04 Next: 12/11/04</p>	<p>Steve Aggar, Bolton MBC.</p>	<p>Community Safety</p>
HO Safer Parking Scheme Steering Group	<p>To act as the steering group for the Safer Parking Scheme established by ACPO. It is aimed at reducing crime and the fear of crime in parking facilities. The Scheme is intended to encourage those responsible for car parks to improve security as a means of reducing criminal activity, the fear of crime and the perception of crime in all car parks and vehicle retention areas.</p>	<p>Bi-monthly Last: 27/09/04 Next: 14/12/04</p>	<p>George Dacas, LB Camden</p>	<p>Community Safety</p>
HO Street Crime	<p>The board assesses the impact of the government's street</p>	<p>Monthly</p>	<p>Martin Davis, LB Hackney</p>	<p>Community</p>

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
Programme Delivery Board	crime anti-robbery initiative. It includes looking at all types of robbery including mobile phone theft and mugging and the life cycle of crime from prevention to criminal justice and resettlement of offenders.	Last: 05/11/04 Next: 03/12/04		Safety
HO Crime Reduction Delivery Board	<p>The proposed terms of reference for the Board, revised in the light of comments at the Board's first meeting, are that it will:</p> <ul style="list-style-type: none"> receive and agree an 'all source assessment' of current crime trends/issues in relation to HO crime reduction PSAs and commission action where necessary; issue a regular report on that assessment to the Home Secretary; monitor performance in respect of crime targets and levels of public confidence in crime reduction; take papers at each meeting on one or at most two key issues; agree the respective contribution of the police, local government, other Government Departments and other agencies in reducing crime and increasing public confidence; and ensure that crime reduction implications are taken into account in work across the criminal justice system and in other Government Departments. <p>This body also prepares and discusses the agenda for the Prime Ministers (stock take) Crime Reduction Group.</p>	Monthly Last: 25/10/04 Next: 11/11/04	Geoff Alltimes, LB Hammersmith & Fulham	Community Safety

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
	When the officer representative has been unable to attend Martin Davis, Head of Community Safety at London Borough of Hackney has taken his place.			
HOCommunity Safety Advisers Group	Stakeholder group advising Home Office on community safety issues.	Quarterly	Stuart Douglass, Northumberland CC	Community Safety
HOGun Crime Round Table	The group acts as a discussion forum for key stakeholders on the issues of gun crime. Chaired by the Home Secretary	As necessary Last: 27/05/04 Next: Dec 04/Jan 05	TBC	Community Safety
HOWorking Group for Enforcement Campaign	Stakeholder group advising Home Office on Alcohol Enforcement Campaign	As necessary	Trish O'Flynn, LGA Sheila Sackey, LACORS	Community Safety
HO Working Group for Enforcement Campaign – Communications sub group	Stakeholder group advising Home Office on Alcohol Enforcement Campaign communications and press campaign	As necessary	Sheila Sackey, LACORS	Community Safety
HO Working Group for Enforcement Campaign – Success criteria/PI sub group	Stakeholder group advising Home Office on feasibility of PIs for campaign outcomes	As necessary	Trish O'Flynn, LGA	Community Safety
HO Burials & Cemeteries Advisory Group	Stakeholder group to advise Home Office officials on burial and cemeteries issues.	Every six months	Ian Hussein, Corporation of London	Coroners, Public Mortuaries and Cemeteries
HOCoroners Service Consultative Committee	Stakeholder group to advise Home Office officials on coroner service issues.	Quarterly	Steve Charteris, Hertfordshire CC	Coroners, Public Mortuaries and Cemeteries
DCA Domestic Violence	The advisory group provides a national forum for the	2/3 times a	Kate Mulley, LGA	Domestic

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
Steering Group	discussion, development and delivery of the DCA's policies on domestic violence. It acts as a knowledge network for this policy area, and advises on future programme activity and delivery of targets and strategic objectives including child contact in this area.	year		Violence
CPS Domestic Violence External Reference Group	This External Reference Group was set up to act as a reference to the CPS domestic violence project board. The results from the two-year CPS project will be used to inform and develop policy and good practice within CPS and the criminal justice system.	3 times a year	Kate Mulley, LGA	Domestic Violence
HO Multi-Agency Witness Mobility Scheme Steering Group	The scheme aims to give social landlords, local authorities and police services access to fast-track relocations and support services for vulnerable or intimidated witnesses giving evidence in criminal and civil cases. The steering group will monitor the scheme in its first year and consider its costs and benefits.	4 times a year – end early 2005	Kate Mulley, LGA	Domestic Violence
DCMS Alcohol and Entertainments Licensing Advisory Group	Stakeholder group to advise DCMS officials on implications of Licensing Act 2003.	Monthly	Mark du Val, LACORS Trish O'Flynn, LGA Pat Crowley, ALG	Entertainment/ Alcohol licensing
National Licensing Forum	Self organised high level stakeholder group to discuss crime and disorder implications of alcohol licensing. Currently suspended. LGA/LACORS and ACPO are attempting to resurrect to monitor Licensing Act 2003. DCMS are not members.	To be agreed	Trish O'Flynn, LGA Mark DuVal, LACORS	Entertainment/ Alcohol licensing
DCMS Gambling	Stakeholder group to advise DCMS officials on implications of	Quarterly	Roger Vick, Canterbury City	Licensing

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
Licensing Group	Gambling Bill.		Pat Crowley, ALG Trish O'Flynn, LGA Katherine Smith, LACORS	(gambling)
Defra Air Quality Forum	To oversee the implementation of Part IV of the Environment Act 1995, including the process of assessing air quality against national objectives, the declaration of Air Quality Management Areas and subsequent Action Plans. To consider changes to the policy and legislative framework as a consequence of European and other national initiatives. Includes UK representatives of the interested government departments, devolved administrations, NGOs, regulators and business	2-3 times per year Last: 10.9.04 Next: tba	Tim Everett, Worthing BC	Pollution Prevention Control
Defra Industrial Pollution Liaison Committee (IPLC)	To act as national co-ordinating body with Defra and all regulators with responsibility for enforcing the Pollution Prevention and Control legislation (under which LAs are responsible for permitting emissions to all media from 'A2' premises and for dealing with pollution from all 'Part B' premises); to deal with changes to the policy and legislative framework consequent upon European or UK initiatives; and to monitor performance and review guidance and training.	2 per year Last: 21.7.04 Next: 19.1.05	Tim Everett, Worthing BC Nick Chaplin, Sheffield City Vacancy	Pollution Prevention Control
Defra Industry Forum	To act as a sounding board between representatives of Defra, the regulators and the regulated industries in respect of the Pollution Prevention and Control regime. (Meets 2 weeks prior to IPLC.)	2 per year Last: 7.7.04 Next: 12.1.05	Tim Everett, Worthing BC (sub: Nick Chaplin, Sheffield City)	Pollution Prevention Control

Body	Purpose/remit	Frequency of meetings	Adviser/Officer reps	LGA Activity
Environment Agency/ LGA National Liaison Group on IPPC	Established under the 2003 LGA/Environment Agency ‘Working Better Together’ protocol on the Integrated Pollution Prevention and Control Directive, to: (a) provide a mechanism for resolving issues that have failed to be resolved at local level (b) monitor the implementation of IPPC and exchange relevant information (c) review the working of the protocol and propose amendments as necessary to further the delivery of the PPC Regulations Defra attend as observers.	As required, but at least annually	Tim Everett, Worthing BC Nick Chaplin, Sheffield City Vacancy	Pollution Prevention Control
Defra Noise Forum	To act as a discussion forum on national issues. Provides a broad base of views on current and future noise issues for advice to the Minister in the development of government policies on noise control. Includes representatives of interested government departments, regulators, business and NGOs.	2 per year Last 15.9.04 Next: tba	Tim Everett, Worthing BC	Statutory Nuisance (Noise)
Defra Steering Group on Noise Mapping	Oversees the development of noise mapping and related matters for the government’s National Ambient Noise Strategy and for compliance with the so-called Environmental Noise Directive. Includes representatives from other interested government departments and outside stakeholders.	Originally every six months Last: 2003 Next: TBA	John Hinton, Birmingham City	Statutory Nuisance (Noise)